



## **CALL FOR PROPOSALS**

by

**The Scientific and Technological Research Council of Turkey**

and

**The Azerbaijan National Academy of Sciences**

**The Call is open between 11<sup>th</sup> December 2019 and 06<sup>th</sup> March 2020**

### **1. Preamble**

In the framework of the Agreement on Cooperation in Science and Technology between The Scientific and Technological Research Council of Turkey (TÜBİTAK) and The Azerbaijan National Academy of Sciences (ANAS), invite Turkish and Azerbaijani Universities, Research Centers and Institutes to submit joint proposals for R&D projects.

### **2. Objectives of the Call**

The aim of the call is to allow partners to collaborate internationally, and gain access to new research environments, facilities, knowledge, and expertise, in order to enhance the quality of their research and enable them to translate research and innovation into economic and societal benefit.

### 3. Main Thematic Areas:

This call is for applications in all scientific and technological areas.

### 4. Financial Issues

As a rule, **Turkish partners** that are eligible for funding can receive **up to 720.000 Turkish Liras (excl. overhead and Project Incentive Premium (PIP) approximately) per project.**

Also, **Azerbaijani partners** that are eligible for funding can receive **up to 100.000 Azerbaijani Manat per project.**

TÜBİTAK-funded costs of each grant will be issued and managed by TÜBİTAK in accordance with the rules of TÜBİTAK 1071 Programme. Detailed information can be achieved via [https://www.tubitak.gov.tr/sites/default/files/3125/ozelsektorsuz1071\\_arastirma\\_projeleri\\_suruc\\_dokumani.pdf](https://www.tubitak.gov.tr/sites/default/files/3125/ozelsektorsuz1071_arastirma_projeleri_suruc_dokumani.pdf) website address.

Similarly, ANAS-funded costs of each grant will be issued and managed by ANAS according to its funding guidelines and procedures. Detailed information can be achieved via <http://bei.science.gov.az/az/content/8> website address.

The costs of exchange of experts, scientists and other specialists will be covered on the following basis:

- The sending Party will meet the cost of international travel to the town where the joint work will be conducted;
- The sending Party shall be responsible for the emergency health insurance of its scientists, including medical care;
- The receiving Party will meet the cost of trips within its territory, boarding and lodging. The budget for these expenses would be included in budget estimates of each project. The current daily allowances are listed below.

#### **In Turkey:**

- Free accommodation in a university guest house or equivalent

- Daily allowance: 60 Euro per day (including accommodation, equivalent Turkish currency)

**In Azerbaijan:**

- Free accommodation in a guest house of ANAS or equivalent
- Daily allowance: 60 Euro per day (including accommodation, equivalent Azerbaijani currency).

- Besides the above-mentioned support for exchange of project researchers, the Parties may provide additional research funds to their respective project teams, if they consider it appropriate. It is desirable but not essential to fund the two sides equally.

## 5. Duration of the Projects

The duration of the projects should not exceed two years and the total duration of visits in one direction of a project should not exceed two months (60 days) per year for the each supported joint research project.

The projects will be monitored through progress reports and the final report by both TÜBİTAK and ANAS for its content and progress.

## 6. Proposal Submission

- The Joint Call will be opened between **11<sup>th</sup> December 2019 and 06<sup>th</sup> March 2020** for the applicants.
- Turkish partners will make their application via TÜBİTAK's online system <http://uidb-pbs.tubitak.gov.tr/>.
- Azerbaijani partners will achieve the required documents by <http://bei.science.gov.az/en>.
- The partners should come to an agreement with each other using their own means of communication and jointly develop and complete their project proposal before submitting it to TÜBİTAK and ANAS. **TÜBİTAK and ANAS do not match the collaborating partners.**
- The proposals should be prepared in **English**.

- Project proposals must provide detailed information on the objectives and justification of the planned joint research work, the methodology to be followed, the composition of each research team and the intended time schedule.
- Turkish partners will use E-Signature for their applications. Detailed information can be achieved via [http://www.tubitak.gov.tr/sites/default/files/281/ardeb\\_e-imza\\_yardim\\_dokumani.pdf](http://www.tubitak.gov.tr/sites/default/files/281/ardeb_e-imza_yardim_dokumani.pdf). Because of that situation there is no need to send any hard copy to TÜBİTAK.
- On the other hand, **until 13<sup>th</sup> March 2020, The Azerbaijani partners must submit one hard copy to:**

**The Azerbaijan National Academy of Sciences (ANAS)**

Address : Istiglaliyyat, 30, AZ1001, Baku, Azerbaijan

Tel: +994 12 492 34 46

Fax: +994 12 492 34 46

E-mail: [esmira.alirzayeva@science.az](mailto:esmira.alirzayeva@science.az)

- **Submission of proposals by fax or e-mail will not be accepted.**

## 7. The Evaluation Procedure

### 7.1. Eligibility Criteria

Eligibility conditions for the Turkish team are applicable at the Process Document for Research Projects (available at [https://www.tubitak.gov.tr/sites/default/files/3125/ozelsektorsuz1071\\_arastirma\\_projeleri\\_suruc\\_dokumani.pdf](https://www.tubitak.gov.tr/sites/default/files/3125/ozelsektorsuz1071_arastirma_projeleri_suruc_dokumani.pdf))

Azerbaijani partners should follow the relevant rules and requirements of ANAS.

### 7.2. Evaluation Method

- The proposals that are deemed eligible will be evaluated by two Turkish and two Azerbaijani external reviewers who are selected by TÜBİTAK and ANAS.
- Following the scientific evaluation by external reviewers, TÜBİTAK and ANAS will inform each other the Project Proposal Evaluation Forms for perusal.

- After the perusal of the Project Proposal Evaluation Forms, TÜBİTAK and ANAS will select the project proposals to be supported through a joint meeting.
- Only the project proposals which are approved by TÜBİTAK and ANAS will be supported.

### **7.3. Evaluation Criteria**

The project proposals will be evaluated on the basis of the following criteria:

- Scientific and Technological Excellence;
- Methodology;
- Project Management;
- Importance of International Collaboration;
- Impact of the Project.

## 8. Key Dates

<b>ACTIONS</b>	<b>PERIODS</b>
Application Announcement	11 <sup>th</sup> December 2019
Deadline for Applications	06 <sup>th</sup> March 2020
Deadline for E-Signatures for TÜBİTAK and Submission of Application Documents to ANAS	13 <sup>th</sup> March 2020
Eligibility Check	13 <sup>th</sup> March 2020 – 19 <sup>th</sup> May 2020
Sharing of the Project Proposal List that will be evaluated	21 <sup>st</sup> May 2020
First Evaluation Period	22 <sup>nd</sup> May 2020 – 24 <sup>th</sup> June 2020
Sharing of the Evaluation Results and Reports	26 <sup>th</sup> June 2020
Matching the Evaluation Results	26 <sup>th</sup> June 2020 – 20 <sup>th</sup> August 2020
Joint Committee Meeting	27 <sup>th</sup> August 2020 – 28 <sup>th</sup> August 2020
Approval of the Joint Committee Meeting Results	31 <sup>st</sup> August 2020 – 18 <sup>th</sup> September 2020
Sharing of the Final Evaluation Results	22 <sup>nd</sup> September 2020

## 9. Contact Persons on TÜBİTAK and ANAS:

### For Turkish Side:

#### **Mr. Müslüm GÜZEL**

Scientific Programs Expert

#### **The Scientific and Technological Research Council of Turkey (TÜBİTAK)**

International Cooperation Department

Bilateral and Multilateral Relations Division

**Phone** : +90 312 298 17 94

**Address** : TUBITAK, Tunus Caddesi No: 80 Kavaklıdere – Ankara/Turkey

**Fax** : +90 312 427 74 83

**E-mail** : uidb@tubitak.gov.tr

### For Azerbaijani Side:

#### **Dr. Esmira ALIRZAYEVA**

Head of Department

#### **Azerbaijan National Academy of Sciences (ANAS)**

Department of International Relations

**Phone** : +994 12 492 34 46

**Address**: Istiglaliyyat 30, AZ1001, Baku, Azerbaijan

**Fax**: +994 12 492 34 46

**E-mail**: [esmira.alirzayeva@science.az](mailto:esmira.alirzayeva@science.az)